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**2019 GLENDORA NATIONAL LITTLE LEAGUE**

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**ARTICLE I - NAME**

This organization shall be known as the GLENDORA NATIONAL LITTLE LEAGUE, hereinafter referred to as "Local League."

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**ARTICLE II - OBJECTIVE****SECTION 1**

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

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**SECTION 2**

To achieve this objective the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

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**ARTICLE III - MEMBERSHIP****SECTION 1**

**Eligibility.** Any person sincerely interested in active participation to further the objective of this Local League may apply to become a member.

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**SECTION 2**

**Classes.** There shall be the following classes of Members.

(a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.

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(b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election as hereinafter provided. Regular Members *may* be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.

Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, *Coaches*, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in the Local League, including those volunteers with the following titles : Team Parents, Field Maintenance, Snack Bar Staff, etc.

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(c) **Honorary Members.** Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.

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(d) **Sustaining Members.** Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.

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(e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

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**SECTION 3****Other Affiliations.**

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

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(b) Regular Members shall not be actively engaged in the promotion and/or operation of any other baseball program which offers similar benefits

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and privileges to the same community, during the same timeframe as the Local League.

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#### SECTION 4

**Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors.

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(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted *Board* meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, *including managers and coaches*, when the conduct of such person is considered detrimental to the best interest of the Local League and/or Little League Baseball.

The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.

The Member involved shall be notified that any combination of three (3) disciplinary actions and/or suspensions will result in automatic termination.

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(b) The Board of Directors shall, for any case against a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

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(c) Membership on the Board of Directors may be terminated after two (2) consecutive, unexcused absences from regularly scheduled board meetings under Article III, Section 4(a) and Article VI, Section 8.

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### ARTICLE IV - GENERAL MEMBERSHIP MEETINGS

#### SECTION 1

**Definition.** A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

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#### SECTION 2

**Notice of Meeting.** Notice of each meeting of the Members shall be mailed or otherwise delivered to each Member at the last recorded address, or by *electronic or personal notice* at least *three (3) days* in advance *thereof* setting forth the place, time and purpose of the meeting; or in lieu thereof, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened meeting.

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#### SECTION 3

**Quorum.** The presence in person or by proxy of one-third of the Members shall be necessary to constitute a quorum.

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#### SECTION 4

**Voting.** Only active Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. Voting will be conducted by a show of hands or by sealed ballot when a motion is passed to do so. The Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article III, Section 2b).

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#### SECTION 5

**Absentee Ballot.** For the expressed purpose of accommodating a Regular Member in good Standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

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#### SECTION 6

**Annual Meeting of the Members.** The Annual Meeting of the Members of the Local League shall be held on the closing day of the playing season of each year, or by September 30 of the current year, for the purpose of electing new Members, electing the Board of Directors, receiving

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reports, reviewing the Constitution, appointing committees, and for the transaction of such business as many properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

(1) The condition of the Local League, to be presented by the President or his/her designate;

(2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;

(3) The whole amount of real and personal property owned by the Local League, where located and where and how invested;

(4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;

(5) The names of the person who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.

(b) At the Annual Meeting, the Members shall review the slate of candidates for the Board of Directors proposed by the Nominating Committee and shall vote on such.

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#### SECTION 7

**Special Meetings.** Special meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the Members. Such Special General Membership Meeting shall be scheduled to take place not less than three (3) days after the request is received by the President or Secretary.

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#### SECTION 8

**Rules of Order.** Roberts Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the Constitution or By-laws of the Local League.

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### ARTICLE V - BOARD OF DIRECTORS

#### SECTION 1

**Board and Number.** The management of the property and affairs of the Local League shall be vested in the Board of Directors.

The number of Directors shall not be less than six (6). The Board of Directors shall be elected at the Annual Meeting.

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#### SECTION 2

**Annual Election,** The Board of Directors shall be elected at the Annual Meeting of the Members; see Article IV, Section 6 (b).

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#### SECTION 3, Term of Office

The Board of Directors shall assume the performance of its duties on October 1. The Board's term of office shall continue until September 30 of the year following their election.

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#### SECTION 4

**Required Members.** The Officers of the Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, and a Safety Officer

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#### SECTION 5

**Increase in Number.** The number of Board of Directors, as elected in Article V, Section 2, may be increased by a two-thirds (2/3) vote of the Board of Directors. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any

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subsequent General Membership Meeting.

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#### **SECTION 6**

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular meeting or at any special meeting called for that purpose.

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#### **SECTION 7**

**Meetings, Notice and Quorum.** Regular meetings of the Board of Directors shall be held immediately following the annual *election* and on such days thereafter as shall be determined by the Board, but will meet at a minimum of once per month starting after the Board's term of office begins.

(a) The President or the Secretary may, whenever any of them deems it advisable, and the Secretary shall, at the request in writing of five (5) Directors, issue a call for a special meeting of the Board. In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each meeting shall be given by the Secretary to each Director by mail at least three (3) days before the time appointed for the meeting to the last recorded address of each Director, or electronic or personal notice twenty-four hours preceding the meeting.

(c) A minimum of ten (10) or one-third (1/3), whichever is lesser, of the members of the Board of Directors shall constitute a quorum for the transaction of business.

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#### **SECTION 8**

##### **Duties and Powers.**

The Board of Directors shall have the power to appoint such standing committees as it shall determine and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper.

The Board shall have the power to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a).

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### **ARTICLE VI - DUTIES AND POWERS OF THE BOARD**

#### **SECTION 1**

**Appointments.** The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officer or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership method described in Article V, Section 2 or Article V, Section 6.

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#### **SECTION 2**

**The President.** The President shall:

(a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.

(b) Present a report of the condition of the Local League at the annual meeting.

(c) Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.

(d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball Incorporate, as agreed to under the conditions of charter issued the Local League by that organization.

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- (e) Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases as may have received prior approval of the Board.
  - (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
  - (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
  - (h) With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
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### SECTION 3

**Vice President.** The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
  - (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
  - (c) The Executive Vice President shall assume the duties of the President, and in the absence of the Executive Vice President, the other Vice Presidents shall assume the duties of President in the following priority order: Major Vice President, AAA Vice President, AA Vice President, A Vice President or Tee Ball Vice President.
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### SECTION 4

**Secretary.** The secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
  - (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
  - (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
  - (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
  - (e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
  - (f) Notify Members, Directors, Officers and committee members of their election or appointment.
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### SECTION 5

**Treasurer.** The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
  - (b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
  - (c) Keep records for the receipt and disbursement of all moneys and securities of the Local League approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.
  - (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
  - (e) *Prepare an annual financial report*, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters.
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### SECTION 6

**Player Agent.** The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
  - (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
  - (c) Conduct the player auction or draft and all other player transaction or selection meetings.
  - (d) Prepare the Player Agent's list.
  - (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players' claimed, and the
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tournament team eligibility affidavit.

(f) Notify Little League Headquarters of any subsequent player replacements or trades.

(g) Serve on all Protest Committee hearings for the Local League.

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### SECTION 7

**Safety Officer.** The Safety Officer shall:

(a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.

(b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

**NOTE:** In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

(1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.

(2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.

(3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

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## ARTICLE VII - OTHER COMMITTEES

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### SECTION 1

**Finance Committee.** The Board of Directors may appoint a Finance Committee consisting of not less than five (5) Directors. The President, Treasurer, Sponsorship Coordinator shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

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### SECTION 2

**Building and Property Committee.** The Board of Directors may appoint a Building and Property Committee consisting of not less than three (3) Directors. The Committee shall investigate and recommend plans or development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

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### SECTION 3

**Managers Committee.** The Board of Directors shall appoint a Managers Committee consisting of *the Local League President, the Player Agent, The Division Vice Presidents, and three (3) other Directors.*

The Committee shall interview and investigate prospective managers and coaches, including those for the AAA Division, AA Division, A Division and Tee Ball Division, and recommend acceptable candidates to the Board. The Board of Directors shall consider *the recommendations of the Managers Committee.* The Board of Directors will vote on all manager and coaching candidates, and a majority vote of the board is required to approve any such candidate.

It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League.

It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report

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thereof to the President or Board of Directors as the case may be.

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**ARTICLE VIII- AFFILIATION****SECTION 1**

**Charter.** The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter.

The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

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**SECTION 2**

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

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**SECTION 3**

**Local League Rules.** The local rules of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Little League Baseball, Incorporated.

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**ARTICLE XII - FINANCIAL AND ACCOUNTING****SECTION 1**

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income in a common league treasury, directing the expenditure of *same* in such manner competition with such individual or team.

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**SECTION 2**

The Board shall not permit the contribution of funds or property to individual teams but shall solicit *same* for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

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**SECTION 3**

The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised be placed in the Local League treasury.

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**SECTION 4**

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules and policies of Little League Baseball, Incorporated.

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**SECTION 5**

No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member. Directors with receipt can be reimbursed for their out of pocket expenses incurred in furtherance of League's business.

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**SECTION 6**

All monies received shall be deposited to the credit of the Local League in a FDIC insured financial institution and all disbursement shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

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**SECTION 7**

**Fiscal Year.** The fiscal year of the Local League shall begin on the first day of October and shall end on the last day of September of the year following the election of the Board.

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**SECTION 8**

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**Distribution of Property Upon Dissolution.** Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall *distribute the* property of the Local League to such other organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision.

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**ARTICLE XIII - AMENDMENTS**

**SECTION 1**

**Revisions.** This Constitution and By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members or a two thirds (2/3) vote of the Board of Directors provided notice of the proposed change is included in the notice of such meeting.

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**SECTION 2**

**Approval.** Draft of this Constitution and By-Laws and all proposed amendments thereto shall be submitted to Little League Baseball, Incorporated, Western Regional Headquarters, (San Bernardino), for approval.

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This Constitution was approved on

President's Name (print) **Victor Martin**

President's Signature \_\_\_\_\_ Date \_\_\_\_

Little League ID No. **0405 2024**

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file Regional Headquarters (most recently approved copy) is the official Constitution of this Local League.

Little League Baseball does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.

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